# **Compliance & OSHA** Training



### Instructions on registration and completion









Login to the compliance and training website: https://www.hpnaco.com/Compliance/site/login

Your login username consists of *first name* and your *date of birth (mmddyyyy)* 

	Login	
USERNAME	Johnm@hpn.com	
PASSWORD	*****	
→(	I ama Heritage or its afiliated medical groups' employee	LOGIN

Username Example: John Smith+ DOB: 1/1/2022 = *John01012022* 

**IMPORTANT** 

**Password:** *quality* Password is case sensitive and must be entered in all lower case Prior to clicking Login, Make sure the box is checked as shown above.

Step 2

Compliance

OSHA

Proceed to complete both the Compliance and OSHA training. Each training is located on separate tabs.

Compliance and OSHA Training Materials with Quiz Results

Compliance training includes eight (8) subjects and OSHA contains six (6) subjects. Upon completion of all training, you will receive a "Certification of Training" email for your records. Keep this for future reference and send a copy to AnnualCompliance@RegalMed.com

## **IMPORTANT**

In order for your training to be recorded in the system, ALL modules must be completed on EACH tab ("Compliance" and then under "OSHA") and you must click on the green "Attest" button under both the Compliance and OSHA tab.

(Example Below)

Compliance OSHA				
کې 2022 Compliance Training		100%		
SUBJECT	STATUS	SCORE	DATE DUE	DATE TAKEN
Compliance - HPN and CMS Fraud, Waste, and Abuse	Passed	80%	12/31/2022	12/30/2022
Compliance - HPN Code of Conduct and CMS General Compliance	Passed	90%	12/31/2022	12/30/2022
Compliance - HIPAA/HITECH	Passed	90%	12/31/2022	12/30/2022
Compliance - Cyber Security Compliance	Passed	100%	12/31/2022	12/30/2022
Compliance - Model of Care	Passed	80%	12/31/2022	12/30/2022
Compliance - Cultural and Linguistic/Disability Sensitivity	Passed	80%	12/31/2022	12/30/2022
Compliance - Injury & Illness Prevention Program	Passed	90%	12/31/2022	12/30/2022
Compliance - Harassment in the Workplace	Passed	80%	12/31/2022	12/30/2022

Compliance and OSHA Training Materials with Quiz Results

FAQ





Employees that are converting from Temp to Staff **must** take the entire training again under the new login. NO EXCEPTIONS.

TRAININGS ARE NOT CARRIED OVER. FAILURE TO COMPLETE THE TRAININGs timely WILL RESULT IN severe disciplinary actions, including and up to SUSPENSION and/or termination.

IN ORDER TO RECEIVE CREDIT FOR TRAINING:

EMAIL A COPY OF YOUR CERTIFICATE OF COMPLETION TO: ANNUALCOMPLIANCE@REGALMED.COM

### **CONTACT US**

For questions regarding this training or for any general compliance questions or concerns, please reach out to the Compliance Office at:

Email: Compliance@regalmed.com Fax: (818) 933-0598

To speak with someone immediately, please contact the Compliance Office:

Natalie Nazari, Compliance Specialist Email: NNazari@Regalmed.com Phone: (818) 810-4320

Angela Concepcion, LVN CPC CHC, Sr. Director of Compliance and Oversight Email: AConcepcion@regalmed.com Phone: (818) 654-3400 ext. 2002013

Jeffrey A. Baron, CHC, CHPC, CCEP, Compliance Officer & Privacy Officer - SVP of Compliance Email: Jbaron@regalmed.com Phone: (818) 654-3400 ext. 1101248

#### Anonymously:

Compliance Hotline (Toll Free) Phone: (844) 752-3921 or (818) 810-4633 Email: Hotline@regalmed.com